

Contract: Terms and Conditions

Items not included in tour: Airfares to tour origination city, taxes; passport fees; visas and fees for obtaining visas; personal expenses such as laundry and telephone calls; accident/sickness, trip cancellation and baggage insurance; travel agency service fees, optional sightseeing excursions; excess baggage charges on aircraft; local departure air taxes; airfare and associated local taxes, airline fuel surcharges, airport facility taxes and federal inspection fees and meals not listed in the "Included Features" section; transfers and baggage handling to/from airport/hotel on day(s) of arrival or departure. If you are arriving earlier or later than the scheduled group, transfers; meals, lodging and alcoholic beverages are likewise not included, and all other services not specifically mentioned in the "Included Features" section.

Airfare: Executive Travel has negotiated with the airlines for special discounts for worldwide departures for these tours (additional cost). Airfares quoted by Executive Travel are not guaranteed until tickets are purchased and until ticketed. Prices are subject to additional airline fuel surcharges, taxes and fees. Airline tickets are nonrefundable and constitute a contract between you and the airline (not Executive Travel, Inc), even if purchased through Executive Travel

Luggage: One suitcase and one carry-on per person are allowed on each tour. We regret we are unable to accept a second suitcase. Size and weight limitations for carry-on and checked baggage vary from airline to airline and even according to destination, and are becoming more restricted. ETI is not responsible for additional fees imposed by air carriers regarding baggage. Please visit the airline(s) website for the most current luggage allowance policy. For safety reasons wheeled carry-on bags are not suitable as hand luggage on motor coaches and mini-buses.

Travelers Who Need Special Assistance: You must report any disability requiring special attention to Executive Travel at the time the reservation is made. Executive Travel will make reasonable attempts to accommodate the special needs of disabled travelers, but is not responsible in the event it is unable to do so nor is it responsible for any denial of services by carriers, hotels, restaurants, or other independent suppliers. The Americans with Disabilities Act is only applicable within the United States and facilities for disabled individuals are limited outside its borders. Most transportation services, including the touring motor coach, are not equipped with wheelchair ramps. We regret that we cannot provide individual assistance to a vacation participant for walking, dining, getting on and off motor coaches and other vehicles, or other personal needs. A qualified and physically able companion must accompany travelers who need such assistance and must assume full responsibility for their well-being. With prior permission and waivers, we will attempt to accommodate motorized scooters on domestic tours as the itinerary permits. The passenger assumes the full risk of use and of any prohibitions imposed by vendors. Generally motorized scooters are not suitable on international tours.

Not all ships have elevators. Cabin doors and restrooms are not wide enough to allow access by standard wheelchairs, and bathrooms and other doorways may be fitted with coatings. For safety reasons, passengers in wheelchairs cannot be carried on ramps in ports where the ship is at anchor.

Visas and Passports: For vacations requiring visas for U.S. citizens, detailed visa information will be mailed or faxed. You are responsible for obtaining and payment for all visas and entry documents and for meeting all health and other requirements and any documents required by law, regulations, orders, and/or requirements of the countries to be visited. Non-U.S. citizens must consult with appropriate consulates to determine if any visas are needed and are responsible for obtaining all visas and entry documents independently. All passengers traveling internationally are required to have a passport. Most countries require that the passport be valid for at least six (6) months beyond the conclusion of your trip. It is recommended you have a minimum of three blank pages in your passport when traveling, as many countries require blank pages. Multiple-entry visas are required for some vacations. You will need to check with your consulate to verify all requirements.

Cancellations and refunds: Cancellations for all or any part of the trip will not be effective until received in writing in the offices of Executive Travel, Inc. Should you have to cancel the following terms will apply: reservations cancellations are subject to a \$250 per person charge from the time of booking through 180 days prior to departure; from 100 through 179 days prior to departure, 50% or the published full regular tariff; cancellations 99 days or less prior to departure, a no-show, or early return from the trip will result in forfeiture of 100% of the published full regular tariff. In addition, any applicable airline cancellation fees will be assessed. Because these cancellation fees are strictly enforced, we strongly recommend for your protection that you purchase trip cancellation insurance.

Deposit and Final Payment: We accept checks, money orders, Visa, MasterCard, Discover/Novus, and American Express for tour deposits only. Your deposit or payment is not deemed made until Executive Travel receives it. A deposit of \$500 per person (may vary, depending on the tour) will be required to hold any reservation. We accept cash, check, money order or wire transfer for final payment (credit cards may access a processing fee). Final payment will be required a minimum of 100 days prior to departure (unless otherwise stated).

Revision Fees: A fee of \$150 per transaction will be charged for any alteration or revision made to a reservation. Airline penalties may also apply. A change of traveler name, vacation date, or itinerary within final payment will be treated as a cancellation and new reservation; standard cancellation fees apply.

Participation: For the benefit of everyone on your vacation, Executive Travel reserves the right to accept or reject any vacation participant and to remove any participant whose conduct is deemed incompatible with the interest of the other participants.

Responsibility: Executive Travel, Inc., the sponsoring institution or association, and its and their employees, shareholders, subsidiaries, affiliates, officers, directors or trustees, successors, agents and assigns (collectively "Executive Travel"), do not own or operate any entity which is to or does provide goods and services for your trip including, for example, lodging facilities, airline, vessel, or other transportation companies, guides or guide services, local ground operations, providers, etc. All such persons or entities are independent contractors. As a result Executive Travel is not liable for any negligent or willful act or failure of any person or entity of any third party.

In addition and without limitation, Executive Travel is not responsible for any injury, loss, death, inconvenience, delay or damage to person or property in connection with the provision of any goods or services resulting from, but not limited to, acts of God or force majeure, acts of war or civil unrest, insurrection or revolt, animals, strikes or other labor activities, criminal or terrorist activities of any kind, sickness, illness, the lack of availability of or access to appropriate medical attention, overbooking or downgrading of accommodations, mechanical or other failure of airplanes or other means of transportation, or for any failure of any transportation mechanism to arrive or depart on time.

If due to weather, flight schedules or other uncontrollable factors, you are required to spend an additional night(s) you will be responsible for your own hotel, transfers and meal costs. Baggage is entirely at owner's risk. The right is reserved to decline to accept or retain any person as a participant on these trips at any time. Specific room assignments are within the sole discretion of the hotel line.

Executive Travel reserves the right to change the itinerary or trip features at any time and for any reason, with or without notice, and Executive Travel shall not be liable for any loss of any kind as a result of any such changes. Executive Travel may cancel a trip for any reason whatsoever; if so, its sole responsibility to refund monies paid by participant to it. Executive Travel is not required to cancel any trip for any reason including without limitation, United States Department of State, World Health Organization or other Warnings or Advisories of any kind. All fares, as well as ship schedules, port calls, hours of arrival and departure, special program and guest lecture series (if applicable) are subject to change or cancellation without prior notice. Executive Travel shall not be required to refund any portion of the fare or make any other compensation under these circumstances. Executive Travel is not responsible for penalties assessed by air carriers, resulting from operational and/or itinerary changes, even if Executive Travel made the flight arrangements or cancels the trip. Executive Travel reserves the right to increase the tour price in the event cost increase due to changes in airfares, currency fluctuations or fuel surcharges and all such increases are to be paid to Executive Travel upon notice to the tour participant of such increases.

Availability of tours: All tours are based on a limited number of seats and reservations will be accepted on a first-come, first-served basis.

Arbitration agreement: Any controversy or claim arising out of or relating in any way to these Terms and Conditions to the Responsibility Clause to the brochure, or any other information relating in any way to the trip, or to the trip itself, shall be settled solely and exclusively by binding arbitration in Lincoln, Nebraska, in accordance with the rules of the American Arbitration Association then existent.

Rates: Prices quoted are based on fares in effect at the time of printing and are subject to change prior to departure.

Acceptance of contract: By forwarding of deposit, the participant certifies that he/she does not have any mental, physical or other conditions of disability that would create a hazard for him/herself or other participants and accepts the terms and conditions of this contract.

TERMS AND CONDITIONS, LIMITATIONS OF RESPONSIBILITY, DISCLOSURE, AND RELEASE

CONSENT TO TERMS AND CONDITIONS: Access to and use of the services of Executive Travel, Inc. ("EXECUTIVE TRAVEL") and our websites is subject to acceptance of these terms and conditions ("Terms and Conditions"). By accessing, using or obtaining any content, products, or services through our offices or through our websites, Customer agrees to be bound by these terms and conditions. If you do not accept all of these terms, and conditions, then please do not use our services or our websites. These terms and conditions govern the relationship between EXECUTIVE TRAVEL and you, the Customer. Prior to payment, EXECUTIVE TRAVEL requires all customers to review these Terms and Conditions, and if agreed, to execute this form.

LIMITATIONS OF RESPONSIBILITY, DISCLOSURE, AND RELEASE: Customer understands and agrees that EXECUTIVE TRAVEL is not the source or supplier of the travel services requested, and acts solely as a sales agent for disclosed principal supplier cruise lines, hotels, airlines, air charters, bus companies, ground transportation, boat purveyors or owners, and other independent contractors providing accommodations, transportation, and/or other services. Each of these companies is an independent entity with its own management, and is not subject to the control of EXECUTIVE TRAVEL. Customer is advised that the suppliers whose names appear in travel documentation are those actually responsible for providing the travel services purchased, consents to the use of those suppliers, and understands and agrees each supplier's Terms and Conditions are contained in printed form and/or on their respective Web sites. All bookings are accepted by EXECUTIVE TRAVEL as sales agent for independent suppliers in Customer's itinerary. Additionally, optional cruise and tour excursions are included and/or will become available for purchase. TRAVEL ACTIVITIES CARRY WITH THEM THE INHERENT RISK OF SERIOUS PERSONAL INJURY. The transportation, accommodations and other services provided by the identified sea, ground, and air suppliers, and other travel provider services offered are subject to the terms and conditions contained in the tickets, exchange orders or vouchers issued by them and/or their suppliers, including terms and conditions on their respective Web sites. Because EXECUTIVE TRAVEL does

not have the right to control the operations of independent suppliers, IT IS NOT LIABLE FOR ANY PERSONAL INJURY OR PROPERTY DAMAGE, which may arise out of these services. EXECUTIVE TRAVEL is not responsible for the willful or negligent acts and/or omissions of such suppliers or of any supplier or their respective employees, agents, servants, or representatives not under EXECUTIVE TRAVEL's control, including, without limitation, their failure to deliver or their partial or inadequate delivery of services, or adhere to their own schedules, or their cessation of services or bankruptcy, and/or failure to comply with any laws such as the Americans with Disabilities Act ("ADA"). The ADA is only applicable within the United States, and facilities for disabled individuals are limited outside its borders. A qualified and physically able companion must accompany travelers who need such assistance. Motorized scooters are unsuitable for most trips. Transportation services, including many tour motor coaches, are not equipped with wheelchair ramps. Customer agrees that EXECUTIVE TRAVEL shall not be liable for any accident, injury, property damage, or personal loss to Customer or to those traveling with Customer in connection with any accommodations, transportation, or other travel services or resulting directly or indirectly from any occurrences or conditions beyond its control, including, but not limited to, Acts of God, fire, volcanic eruptions and resulting ash, wind, acts of governments or other authorities, wars, civil disturbances, riots strikes, epidemics, quarantines, acts of terrorism, defects in vehicles, breakdown in equipment, strikes, theft, delay, wildlife, dangers incident to sea, land, and air travel, or cancellation of or change in itinerary or schedules. Weather conditions, including but not limited to the presence or absence of snow, sunshine, and rainfall, as well as the appearance or non-appearance of certain wildlife, are not guaranteed to occur or not occur, and are clearly outside of the control of EXECUTIVE TRAVEL. **CUSTOMER HEREBY RELEASES EXECUTIVE TRAVEL FROM ANY AND ALL LIABILITY OR LOSSES FOR ANY PERSONAL OR PROPERTY DAMAGE SUSTAINED AS A RESULT OF CUSTOMER'S PARTICIPATION IN ANY ACTIVITIES AND ARISING OUT OF CUSTOMER'S PURCHASE OF TRAVEL SERVICES.** Customer agrees to submit all claims against EXECUTIVE TRAVEL within 30 days after the return of Customer's trip. Customer agrees the courts in Lancaster County, Nebraska will be the exclusive jurisdiction for all claims brought by Customer or EXECUTIVE TRAVEL, and Customer agrees to submit to the personal jurisdiction of those courts. If Customer proceeds against EXECUTIVE TRAVEL, Customer agrees EXECUTIVE TRAVEL has solely received a commission and perhaps a service fee for this transaction and Customer agrees and understands that any potential recovery from EXECUTIVE TRAVEL will be limited to the commission and service fee actually received by EXECUTIVE TRAVEL.

HEALTH MATTERS, DEPARTURE TAXES, AND TRAVEL DOCUMENTATION/INFORMATION: Health matters, including but not limited to concerns related to norovirus, should be addressed to the following: a) the cruise line Customer selected, b) Customer's personal physician, and c) the Center for Disease Control. Customers traveling to areas where vaccination(s) are required are responsible to check medical requirements for wherever Customer may venture. Required or advised inoculations Customer decides to obtain upon the advice of Customer's personal physician may need to be administered in a series of doses months ahead of Customer's planned departure, and such time element should be taken into account by Customer when making deposits and/or nonrefundable final payments. The Web site of the USA Centers for Disease Control site www.cdc.gov/travel provides additional information and relevant recommendations. Every attempt has been made to include all taxes. In rare instances, certain departure taxes must be paid in cash only, upon entry or departure to or from a foreign country at the airport or cruise port, and may vary in price. It is the responsibility of the passenger to make EXECUTIVE TRAVEL aware when they are traveling on a passport from a country other than the USA. Travel Documentation Proof, such as passports, visas, and inoculation certificates remain each traveler's responsibility. If a passport is required, the expiration date should be at least 6 months following the return date of the trip. For further information, visit the USA State Department Web site www.travel.state.gov/travel, and the following sites www.tsa.gov, www.dot.gov, www.faa.gov.us, www.ustreas.gov, www.cbp.gov on a regular basis for information regarding incidence of disease, terrorism, safety issues, crime, the need for travel documentation (such as passports, visas, proof of health/vaccination certificates), health hazards, and other restrictions regarding travel to your domestic and/or international destination(s), and re-entry into the United States. Please note that government rules regarding entry and exit change on a daily basis. Very Important: Some destinations currently require that your passport will not expire within 6 months of the date of your itinerary return. All United States citizens are required to have a valid passport to travel anywhere outside the United States. This includes the Caribbean, Bermuda, Mexico, Panama, Canada, and on all cruises. Visas and vaccinations may also be required for some destinations. Remember, each child traveling with you requires individual travel documentation as well. (Caution: If any watermarks appear that will affect passport machine readers, replace it prior to travel date, OR YOU MAY NOT BE ALLOWED TO TRAVEL.) Important information: see <http://ostpxweb.dot.gov/policy/safetyenergyenv/disinsection.htm> for notice of insecticides used by air carriers depending on itinerary.

CANCELLATION: EXECUTIVE TRAVEL reserves the right to treat the booking as cancelled if the balance due is not paid on time. As a result of such cancellation, EXECUTIVE TRAVEL's and each supplier's cancellation penalties will apply, which are detailed in Customer's travel documentation, supplier's Web sites and the www.EXECUTIVETRAVEL.com web site. Cancellation fees will be charged to the credit card Customer authorized to pay for travel services, including cancellation fees, or deducted from the supplier's refund. Cancellation penalties imposed by travel suppliers are stringent, and are per person. EXECUTIVE TRAVEL strongly recommends that Customer visit the travel supplier web sites of the airlines, cruises, and ground operators in Customer's itinerary and view their individual cancellation penalties. Should Customer wish to cancel Customer's travel plans, Customer's right to a refund is limited by the supplier's terms and EXECUTIVE TRAVEL's policies. If a refund is due, the supplier will credit Customer's credit card account the reimbursable funds due Customer and EXECUTIVE TRAVEL will charge Customer's credit card for the cancellation fee. Customer's credit card statement reference line may display "EXECUTIVE TRAVEL" and may not reflect a description of this fee. Supplier(s) may change their cancellation policies at any time. (If Customer cancels while a tour/cruise/travel is in progress, there is no refund for the unused portion.)

TSA GOVERNMENT ID CARD REQUIREMENT: The US Transportation Security Administration requires all passengers to carry a government issued identification card in order to board a flight. The name, date of birth and gender that appears on the identification card must exactly match the same such data that is listed on airline ticket(s) and booking records. Customer acknowledges any failure to strictly comply with these requirements may result in denied boarding or an undue delay at an airport security checkpoint causing Customer to miss flight(s), and subsequent scheduled travel bookings on cruises and tours.

POTENTIAL PRICE INCREASES AND INSURANCE DISCLOSURE CONSENT: Customer understands that EXECUTIVE TRAVEL will make every effort to honor the price as originally quoted, however; under certain circumstances additional costs by a supplier or government may be imposed due to an increase in the cost for one or more of the travel components. Prior to full payment, prices including USA air transactions (in, to, or from the US) could increase for certain travel services, including the following: a seat, carriage of passenger baggage, applicable fuel surcharge, currency changes, exchanges, and fluctuations or an increase in a government imposed tax or fee. Prices including USA air transactions will not increase after making full payment, except for charges resulting from government-imposed taxes or fees. Certain suppliers reserve the right to increase prices to cover increased costs, fuel surcharges, tariffs and taxes, and to reflect fluctuations in foreign exchange markets. Customer understands that EXECUTIVE TRAVEL consultants will make every effort to notify Customer of any pending cost increase of which they are made aware. If Customer (or anyone in Customer's party) decide to change any portion of confirmed arrangements prior to departure, EXECUTIVE TRAVEL will attempt to assist Customer (or anyone in Customer's party) at an administrative charge of \$150. 00 per change. By signing below, Customer expressly acknowledges acceptance of these conditions applicable to this purchase and authorizes EXECUTIVE TRAVEL to charge Customer's credit card for such additional amounts. This consent applies to all travel arranged by TRAVEL for Customer that includes scheduled USA air transportation and may be revoked at any time with respect to future travel for which Customer may have not yet made payment. Five (5) years following the date of execution, this consent expires.

EXECUTIVE TRAVEL offers many optional products and services to enhance every travel experience. Options such as travel insurance are strongly recommended by EXECUTIVE TRAVEL to protect Customer and Customer's investment, but are NOT automatically included in the cost of Customer's travel purchase to protect against third party default, delay, interruption, cancellation, medical emergency, lost luggage, illness and more.

Please select one of the travel insurance options below:

____ Yes, Customer agrees to purchase travel insurance as quoted by EXECUTIVE TRAVEL.

____ No, Customer understands Customer's trip cost DOES NOT include travel insurance, and chooses not to purchase it.

(Among the consequences of declining to purchase travel insurance, Customer understands if Customer cancels or interrupts Customer's trip for any reason, portions of this trip may not be refundable and supplier cancellation penalties will apply resulting in the loss of monies up to the full cost of Customer's trip investment.)

***Please note: Certain terms, exclusions and limitations apply, including but not limited to preexisting condition coverage determinations by travel insurance suppliers.

EXECUTIVE TRAVEL advises payment by credit card to provide Customer additional protection afforded consumers as defined under the Fair Credit Billing Act in the event a supplier ceases operations, or other failure to receive services purchased, and to address billing errors.

I HAVE READ AND CONSENT TO THESE TERMS AND CONDITIONS AND AGREE TO REVIEW TRAVEL DOCUMENTS FOR ACCURACY UPON RECEIPT. I UNDERSTAND I MAY CONTACT EXECUTIVE TRAVEL WITH ANY QUESTIONS.

Paying Customer Name: _____

Paying Customer Signature: _____

Vendor: _____ Booking #: _____ Date: _____

Please sign and return to **EXECUTIVE TRAVEL** by one of the following methods:

Fax to **EXECUTIVE TRAVEL** once booking is confirmed at 402-435-2735 OR Scan and e-mail to your **travel consultant** groupdepartment@executivetravel.com.

Mail original to **EXECUTIVE TRAVEL**, 1212 O Street, Lincoln, NE 68508